

## CHATEAU DE CHANTILLY – HOW TO SUBMIT RACE DAY DOCUMENTATION

Thank you for signing up to our Triathlon du Chateau de Chantilly, swim, run and multisport event! In order to comply with social distance measures **no paper** will be accepted on the race day.

Please upload the required documentation as soon as possible using your ACTIVE account. Without valid documentation we cannot let you race!

### We advise you complete this simple process now to ensure a smooth start to your race

1. **Login to [MY EVENTS](#)** using the email address and password that you used to register for this event. If you have forgotten your password, simply use the Password Reset option.
2. **Your booking.** Find your Triathlon du Chateau de Chantilly. If you have registered on behalf of a child (someone under 18 at the time of registration), their registration will be available in your own My Events Portal.
3. **Upload document(s).** Use the orange buttons to upload the image(s) of documentation required for your race. Only submit 1 image per button.
4. **Verification.** The Castle Series team will review your submitted documents and approve/reject as necessary. Keep an eye on your emails – if we can't view the image, we'll have to reject it and ask you to try again.
5. **Confirmation.** Ensure that you have all verifications. You will receive an email each time a document is approved or rejected.

### Required Documents to be uploaded

#### ALL MULTI DISCIPLINE EVENTS (Triathlon, Duathlon, Aquabike & Aquathlon):

You are a F.F.Tri. Competition Licence holder	1 Upload necessary: <a href="#">Your F.F.Tri. Competition Licence</a>
You hold a Triathlon licence from Great Britain, Germany, Belgium, Spain, Italy, Luxembourg, Netherlands, Portugal, or Switzerland	1 Upload necessary: <a href="#">Your competition Licence (eg BTF, TI, etc).</a>
All other participants	2 Uploads necessary: - <a href="#">The Competition Pass form.</a> - <a href="#">Medical Certificate.</a>
<b>All child participants (8-15 years)</b> Additional to the above, a Parental Consent form must be provided.	1 Additional upload necessary: <a href="#">Parental Consent form</a>

#### SWIM ONLY and RUN ONLY events:

All RUN and SWIM only participants	1 Upload necessary: <a href="#">Your Medical Certificate</a>
------------------------------------	--

### Documents

**Medical Certificate** – [download template here](#). The certificate must be less than one year old from the day of the event

**Competition Pass form** – [click here](#) to download and complete

**Parental Consent** – [click here](#) to download and complete